

# HAPPY BIRTHDAY



On behalf of the entire team at MOL Pakistan, we'd like to wish all the people who had their birthdays in the month of October, hoping that everybody had a wonderful time on their special day. We would particularly like to wish a very happy birthday to the Managing Director Mr. Akos, who had his birthday on the 27th of this month, and we sincerely hope that he had a delightful birthday and an amazing year ahead!

Cheers!

We witnessed a terrible earthquake on the 26th of October, which shook the entire country for well over a minute. Islamabad was an exception, our four storey building was shaking terribly. It was a relief to know that everyone was safely evacuated out of our building. Although we faced a few glitches on the safety exit end during the evacuation of the building, we are well on our way to fix the problem and if you have any suggestions for the improvement of the system please e-mail it to us. In the meantime, we want you all to take the necessary precautions for being prepared to deal with the aftershocks. We hope that your families and those around you are safe.

**25,000 EUR PRIZE,  
JOB OFFERS,  
SCHOLARSHIPS  
& MORE.  
TEAM UP NOW  
AND WIN!**



## Welcoming Lt. Col. (R) Zafar Munir

Head Community Development  
Community Development

Lt. Col. (R) Zafar Munir has been working in the E & P industry for more than 14 years, he has also served in Pakistan Army for 27 years which includes 10 years of experience in Prime Intelligence agency of Pakistan. We wish him good luck and early settling down in his Department and the Company. We hope he will work diligently and contribute towards the good image and success of the Company.

## Dos & Don'ts on quitting your job

Here are some do's and don'ts to consider before your last day, whether you are leaving by choice or not.

**Do** be professional and courteous in announcing your intention to leave the company. Inform your direct supervisor first. Then tell colleagues and the department's staff.

**Don't** do it the last minute. Give your employer advance notice, depending on your contract, so there is enough time to arrange for your successor.

**Do** write a professional letter of resignation. No need for lengthy explanations. Whether you liked or did not like your job, outcome should be the same; a brief respectful letter stating your intention to leave.

**Don't** badmouth the company. Once others know you are leaving, naysayers may seek you out to share their feelings of discontent.

**Do** finish the job. Don't leave projects half completed. Work hard to do your best to leave a good lasting impression.

**Don't** leave your desk or office in disarray; take a day or two to organize your work for your successor. Leave the company your work for your successor. Leave the company assets behind. Unless you brought something from home or paid for a stapler with your own money, it should stay on your desk.

# The secret sauce of TEAM WORK

MOL Pakistan highly values the ability to work competently in a team. And team work at its best manifested itself in the form of the recent UPPP campaign. Members from both the HR and communications team worked together to pull off an extremely successful country-wide campaign for the said talent acquisition program targeted at Petrochemical and Geological Engineering students. Good work people, and keep it up!